



Emergency

**EMERGENCY
ROOM
OUTPATIENT
SERVICES
TRAINING PACKET**



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Updated payment system for Emergency Room services to reflect new policy for outpatient hospital provider type 01.

EFFECTIVE SEPTEMBER 1, 2002

1. ER rates for provider types 01, current type of bill 131 (UB92). To be paid as "fee for service," with flat rate billed with two revenue codes 450 and 451 reflecting levels of service. These revenue codes are to be inclusive of the majority of services with a few exceptions.
2. Revenue codes 450 must be billed with one of the following, if not the claim should deny.

CPT code 99281 = Level 1

CPT codes 99282 & 99283 = Level 2

CPT codes 99284, 99285, 99291 & 99292 = Level 3

3. **Revenue Code 450:**

If the following revenue codes are billed with revenue code 450 then payment would be only from amount determined due for revenue code 450 and appropriate CPT code.

Lab	300, 301, 302, 303, 304, 305, 306, 307, 310, 311, 312, 314, 380, 381, 382, 383, 384, 385, 386, 387, 390, 391, 923, 924, 925
X-Ray	320, 321, 322, 323, 324, 330, 342, 400, 403, 920
Supplies	270, 271, 272, 274, 275, 621, 622, 623
Pharmacy	250, 251, 252, 254, 255, 258, 260, 261, 634, 635, 636
EKG/ECG Therapeutic Services	410, 412, 413, 420, 421, 422, 423, 424, 440, 441, 442, 443, 444, 460, 470, 471, 472, 480, 482, 510, 512, 516, 517, 730, 731, 732, 740, 901, 922, 940, 942, 943
Rooms & Miscellaneous	280, 290, 370, 371, 372, 374, 700, 710, 750, 761, 890, 891, 892, 893, 921

No Revenue Code 450:

If the above revenue codes were not billed with revenue code 450, then payment for these departments would be based on Medicaid's current reimbursement method.

Revenue Code 451: TRIAGE

Shall not be billed in conjunction with any other revenue code.

Professional Component: FOR ER ONLY

Payment for professional component should now be submitted on a HCFA 1500 beginning September 1, 2002. The following revenue codes should not be billed on a UB92; Revenue codes 963, 971, 972, 973, 974, 981, 985 and 986.

EFFECTIVE SEPTEMBER 1, 2002

The following revenue codes will be paid as a flat rate if performed as part of the emergency room service (450). You will also be reimbursed for the emergency room charge.

CT Scans; Revenue Codes 350, 351 and 352:

Payment will be lesser of flat rate or billed charges.

Ultra Sounds; Revenue Code 402:

Payment will be lesser of flat rate or billed charges.

Cardiac Cath Lab; Revenue Code 481:

Payment will be lesser of flat rate or billed charges.

You must use one of the following CPT codes to indicate left, right or bilateral.

♦CPT codes for left or right are 93501 to 93505, 93510, 93514 and 93530.

♦CPT codes for both sides are 93511, 93524 to 93529, 93531 to 93533.

MRI; Revenue Codes 610, 611 and 612:

Payment will be lesser of flat rate or billed charges.

Observation Room; Revenue Code 762:

Payment will be lesser of flat rate or billed charges.

One unit must equal 23 hours or less observation. Payment will be made for only one.

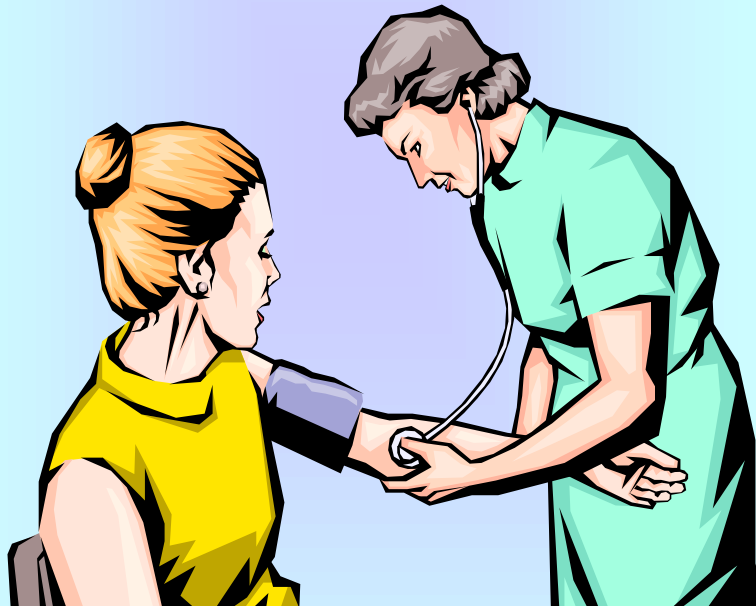
Lithotripsy; Revenue Code 790:

Payment will be lesser of flat rate or billed charges.

CLAIM EXAMPLE 1

Revenue Code 451 (Triage) can not be billed in conjunction with any other revenue codes. See claim example.

******* PLEASE NOTE THAT THE CHARGES ON THE CLAIM MUST BE THE USUAL AND CUSTOMARY CHARGE.**



1-800-111-2222 USA HOSPITAL 999 PARKVIEW AVE ANYTOWN, KY 40001		2		3 PATIENT CONTROL NO. 234GTA567										4 TYPE OF BILL											
1		5 FED TAX NO		6 STATEMENT COVERS PERIOD FROM 9/1/02 THROUGH 9/1/02				7 COV'D		8 NCD		9 CHD		10 L-RD		11		131							
12 PATIENT NAME				13 PATIENT ADDRESS																					
14 BIRTH DATE		15 SEX	16 MS	ADMISSION 17 DATE 9/1/02 18 HR 00 19 TYPE 20 SRC				21 DHR		22 STAT		23 MEDICAL RECORD NO				CONDITION CODES 24 25 26 27 28 29 30						31			
32 OCCURRENCE CODE		DATE		33 OCCURRENCE CODE		DATE		34 OCCURRENCE CODE		DATE		35 OCCURRENCE CODE		DATE		36 OCCURRENCE SPAN CODE FROM		THROUGH		37 A B C					
39 VALUE CODES CODE		AMOUNT		40 VALUE CODES CODE		AMOUNT		41 VALUE CODES CODE		AMOUNT															
a		b		c		d																			
42 REV. CD		43 DESCRIPTION						44 HCPCS RATES		45 SERV. DATE		46 SERV. UNITS		47 TOTAL CHARGES		48 NON-COVERED CHARGES		49							
451		TRIAGE										1		\$20.00											
001		TOTAL CHARGES												\$20.00											
50 PAYER KY MEDICAID		51 PROVIDER NO 01223377				52 REL. 53 ASG INFO BEN		54 PRIOR PAYMENTS		55 EST. AMOUNT DUE				56											
57		58 INSURED'S NAME Nora Ward		59 P. REL.		DUE FROM PATIENT 60 CERT.-SSN/HIC-ID NO 4013446688				61 GROUP NAME		62 INSURANCE GROUP NO													
63 TREATMENT AUTHORIZATION CODES				64 ESC		65 EMPLOYER NAME				66 EMPLOYER LOCATION															
67 PRIN. DIAG CD		OTHER DIAG. CODES										76 ADM. DIAG. CD		77 E-CODE		78									
450		68 CODE 7890		69 CODE		70 CODE		71 CODE		72 CODE		73 CODE		74 CODE		75 CODE		450							
79 P.C.		80 PRINCIPAL PROCEDURE CODE		DATE		81 OTHER PROCEDURE CODE		DATE		OTHER PROCEDURE CODE		DATE		82 ATTENDING PHYS ID 56732 Juanita Wolf											
						A				B				83 OTHER PHYS. ID A											
		OTHER PROCEDURE CODE		DATE		OTHER PROCEDURE CODE		DATE		OTHER PROCEDURE CODE		DATE		OTHER PHYS. ID B											
		C				D				E				85 PROVIDER REPRESENTATIVE Hand Written Signature											
84 REMARKS												86 DATE 9/1/02													

CLAIM EXAMPLE 2

When billing a revenue code for 450, you must also use a CPT code to determine the level of care. The Emergency Room Service will be paid as a flat rate. When billing one of the following revenue codes listed on page 6 this training packet, you will be paid a flat rate for the service provided as well as the fee for the 450 revenue code. See claim example.

******* PLEASE NOTE THAT THE CHARGES ON THE CLAIM MUST BE THE USUAL AND CUSTOMARY CHARGE.**



I CERTIFY THE CERTIFICATIONS ON THE REVERSE APPLY TO THIS BILL AND ARE MADE A PART HEREOF..

CLAIM EXAMPLE 3

EFFECTIVE WITH THE IMPLEMENTATION OF DRG

Emergency room services within 24 hours of admission is to be billed on an inpatient claim and paid inpatient rate. The days on the inpatient bill must show only the days of the inpatient stay. The admission date does not change if the emergency room service was for the day prior to admission.

Emergency room services billed for the same date of service as previously paid claims for an inpatient service should be considered duplicate.

If an inpatient bill is received before emergency room outpatient bill:

- ♦ An outpatient claim within 24 hours of an inpatient admission will be denied. Hospital will need to resubmit an adjusted inpatient bill to include the emergency room service charges along with the inpatient charges.

See claim example.

***** PLEASE NOTE THAT THE CHARGES ON THE CLAIM MUST BE THE USUAL AND CUSTOMARY CHARGE.



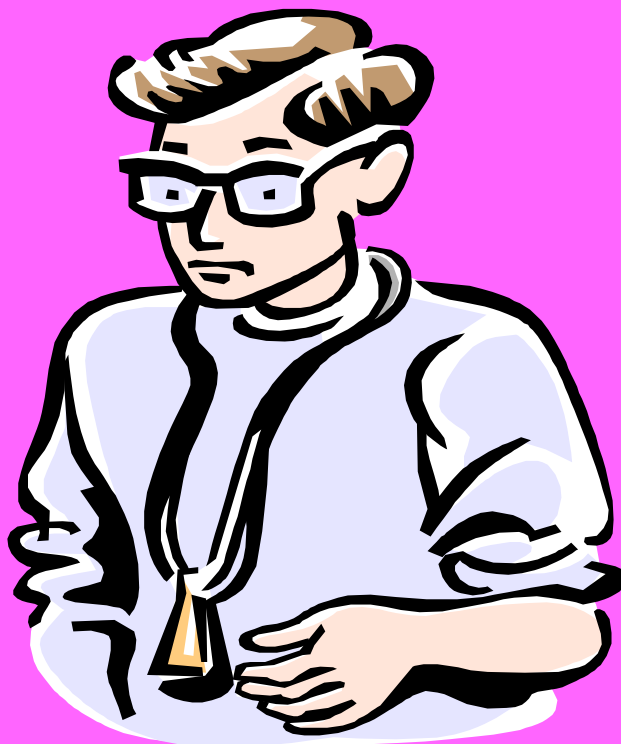
[illegible]

CLAIM EXAMPLE 4

BILLING PROFESSIONAL FEES ON HCFA 1500

Effective September 1, 2002 all professional fees are to be billed on a HCFA 1500 if they incur in the Emergency Room. See claim example.

***** PLEASE NOTE THAT THE CHARGES ON THE CLAIM MUST BE THE USUAL AND CUSTOMARY CHARGE.



PLEASE
DO NOT
STAPLE
IN THIS
AREA

HEALTH INSURANCE CLAIM FORM

1. MEDICARE <input type="checkbox"/> (Medicare #) <input checked="" type="checkbox"/> (Medicaid #) <input type="checkbox"/> (Sponsor's SSN) <input type="checkbox"/> (VA File #) <input type="checkbox"/> GROUP HEALTH PLAN (SSN or ID) <input type="checkbox"/> FECA (SSN) <input type="checkbox"/> OTHER (ID) <input type="checkbox"/>				1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1)			
2. PATIENT'S NAME (Last Name, First Name, Middle Initial) Flowers, Irma E.				3. PATIENT'S BIRTH DATE MM DD YY M SEX		4. INSURED'S NAME (Last Name, First Name, Middle Initial)	
5. PATIENT'S ADDRESS (No., Street) CITY STATE ZIP CODE TELEPHONE (Include Area Code)				6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/> 8. PATIENT STATUS Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/> Employed <input type="checkbox"/> Full-Time Student <input type="checkbox"/> Part-Time Student <input type="checkbox"/>		7. INSURED'S ADDRESS (No., Street) CITY STATE ZIP CODE TELEPHONE (INCLUDE AREA CODE)	
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial) a. OTHER INSURED'S POLICY OR GROUP NUMBER 4050000000 b. OTHER INSURED'S DATE OF BIRTH MM DD YY M F c. EMPLOYER'S NAME OR SCHOOL d. INSURANCE PLAN NAME OR PROGRAM NAME				10. IS PATIENT'S CONDITION RELATED TO: IF APPLICABLE a. EMPLOYMENT? (CURRENT OR PREVIOUS) <input type="checkbox"/> YES <input type="checkbox"/> NO b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO PLACE (State) c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO 10d. RESERVED FOR LOCAL USE		11. INSURED'S POLICY GROUP OR FECA NUMBER ENTER ONLY IF OTHER INS. PAID a. INSURED'S DATE OF BIRTH MM DD YY M F b. EMPLOYER'S NAME OR SCHOOL NAME c. INSURANCE PLAN NAME OR PROGRAM NAME ENTER ONLY IF OTHER INS. PAID d. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, return to and complete item 9 a - d.	
12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED DATE 14. DATE OF CURRENT: MM DD YY ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) 15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS GIVE FIRST DATE MM DD YY 17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE 17a. I.D. NUMBER REFERRING PHYSICIAN 19. RESERVED FOR LOCAL USE				13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED 16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION MM DD YY TO MM DD YY FROM TO 18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES MM DD YY TO MM DD YY FROM TO 20. OUTSIDE LAB? <input type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES 22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. 23. PRIOR AUTHORIZATION NUMBER			
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1, 2, 3 OR 4 TO ITEM 24E BY LINE) 1. L474.1 2. V20.2 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. A B C D E A DATES OF SERVICE MM DD YY B Place of Service C Type of Service D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER E DIAGNOSIS CODE F \$ CHARGES G DAYS OR UNITS H EPSDT/FAMILY PLAN I EMG J COB K RESERVED FOR LOCAL USE				24. A B C D E A DATES OF SERVICE MM DD YY B Place of Service C Type of Service D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER E DIAGNOSIS CODE F \$ CHARGES G DAYS OR UNITS H EPSDT/FAMILY PLAN I EMG J COB K RESERVED FOR LOCAL USE			
25. FEDERAL TAX I.D. NUMBER SSN EIN 26. PATIENT'S ACCOUNT NO. 27. ACCEPT ASSIGNMENT? 28. TOTAL CHARGE 29. AMOUNT PAID 30. BALANCE DUE				25. FEDERAL TAX I.D. NUMBER SSN EIN 26. PATIENT'S ACCOUNT NO. 27. ACCEPT ASSIGNMENT? 28. TOTAL CHARGE 29. AMOUNT PAID 30. BALANCE DUE			
31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on this invoice are true and correct.) Hand Written Signature SIGNED DATE 9/4/02				32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office) (If applicable) General Hospital 555 Hospital Drive Frankfort, KY 40601 33. PHYSICIAN'S, SUPPLIER'S, OR OTHER PROVIDER'S NAME, ADDRESS, ZIP CODE, & PHONE# (502) 555-8888 Doug Rose, MD 1000 Medical Drive Frankfort, KY 40601 PIN# 64000000 GRP# If Applicable			

READING YOUR REMITTANCE ADVICE



KENTUCKY DEPARTMENT FOR MEDICAID SERVICES
AS OF 09/01/2002

MEDICAID MANAGEMENT INFORMATION SYSTEM

PAGE: 4

RUN DATE: 09/01/2002

REMITTANCE ADVICE

RA NUMBER: 009257

PROVIDER NAME: USA HOSPITAL
GENERAL HOSPITAL
PROVIDER NUMBER: 01223377

CLAIM TYPE: OUTPATIENT SERVICES

* PAID CLAIMS *

INVOICE NUMBER	RECIPIENT NAME	IDENTIFICATION NUMBER	TCN	CLAIM SERVICE DATES FROM THRU	BILLED CHARGES	FLAT RATE	AMOUNT FROM OTHER SRCS	CLAIM PAID AMOUNT	EOB	
234GTa567	WARD	N	4013446688	30207101700070000	09/01/2002-09/01/2002	1,470.00	570.00	0.00	570.00	365
01 PS: 22	REV/PROC: 350/		QTY: 1	09/01/2002-09/01/2002	500.00	500.00		500.00		
02 PS: 22	REV/PROC: 450/99281		QTY: 1	09/01/2002-09/01/2002	70.00	70.00		70.00		
03 PS: 22	REV/PROC: 480/		QTY: 1	09/01/2002-09/01/2002	900.00	00.00		00.00		

CLAIMS PAID ON THIS RA: 01

TOTAL BILLED: 1,470.00

TOTAL PAID: 570.00

BLANK FORMS





Unisys Corporation
Attention: TPL Unit
P.O. Box 2107
Frankfort, KY 40602

THIRD PARTY LIABILITY LEAD FORM

Provider Name: _____ Provider #: _____

Recipient Name: _____ Recipient #: _____

Address: _____ Date of Birth: _____

From Date of Service: _____ To Date of Service: _____

Date of Admission: _____ Date of Discharge: _____

Insurance Carrier Name: _____

Address: _____

Policy Number: _____ Start Date: _____ End Date: _____

Date Claim was Filed with Insurance Carrier: _____

Please check the one that applies:

_____ No Response in Over 120 Days

_____ Policy Termination Date: _____

_____ Other: Please explain in the space provided below

Contact Name: _____ Contact Telephone #: _____

Signature: _____ Date: _____

ADJUSTMENT AND CLAIM CREDIT REQUEST FORM

MAIL TO: UNISYS CORPORATION
P.O. BOX 2108
FRANKFORT, KENTUCKY 40602
502-226-1140
ATTN: FINANCIAL SERVICES

NOTE: A claim credit voids the claim TCN from the system -- a "new day" claim may be submitted, if necessary. This form will be returned to you if the required information and documentation for processing are not present. Please attach a corrected claim and remittance advice to adjust a claim.

CHECK APPROPRIATE BOX: CLAIM <input type="checkbox"/> ADJUSTMENT <input type="checkbox"/> CLAIM <input type="checkbox"/> CREDIT <input type="checkbox"/>		1. Original Transaction Control Number (TCN)	
2. Recipient Name		3. Recipient Medicaid Number	
4. Provider Name and Address	5. Provider Number	6. From Date of Service	7. To Date of Service
	8. Original Billed Amount	9. Original Paid Amount	10. Remittance Advice Date

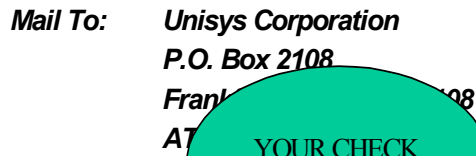
11. Please specify **WHAT** is to be adjusted on the claim. You must explain in detail in order for an adjustment specialist to understand what needs to be accomplished by adjusting the claim.

Be Specific

12. Please specify the **REASON** for the adjustment or claim credit request.

13. Signature _____

14. Date _____



P.O. Box 2108

Frank 108

AT

YOUR CHECK
NUMBER

YOUR
CHECK
AMOUNT

1. Check Number		2. Check Amount	
3. Provider Name/Number/Address		4. Recipient Name	
		5. Recipient Number	
6. From Date of Service	7. To Date of Service	8. RA Date	
9. Transaction Control Number (If several TCNs, attach RAs)			
<div style="display: flex; justify-content: space-between;"> <div> </div> <div> </div> </div>			

a. **Payment from other source - Check the category and list name (*attach copy of EOB*)**

_____ **Health Insurance**
 _____ **Auto Insurance**
 _____ **Medicare Paid**
 _____ **Other**

b. Billed in error

c. Duplicate payment (attach a copy of both RAs)

If RAs are paid to two different providers, specify to which provider number the check is to be applied.

d. Processing error OR overpayment (explain why)

e. Paid to wrong provider

 f. **Money has been requested - date of the letter**
(attach a copy of letter requesting money)

g. **Other** _____

[illegible]

KENTUCKY MEDICAID PROVIDER REPRESENTATIVES

VICKY HICKS 502-226-1844	DONNA SIMS 502-696-1835	STAYCE TOWLES 502-696-1831
ASSIGNED COUNTIES	ASSIGNED COUNTIES	ASSIGNED COUNTIES
BOONE	ADAIR LEWIS	ALLEN MCCracken
BRECKINRIDGE	ANDERSON LINCOLN	BALLARD MCCREARY
CAMPBELL	BATH MADISON	BARREN METCALFE
CARROLL	BOURBON MARION	BELL MONROE
DAVISS	BOYD MASON	BREATHITT MUHLENBERG
GALLATIN	BOYLE MENIFEE	CALDWELL PERRY
HANCOCK	BRACKEN MERCER	CALLOWAY PIKE
JEFFERSON	BULLITT MONTGOMERY	CARLISLE TODD
KENTON	BUTLER MORGAN	CHRISTIAN TRIGG
MCLEAN	CARTER NELSON	CRITTENDEN UNION
MEADE	CASEY NICHOLAS	CLAY WARREN
OLDHAM	CLARK OHIO	CLINTON WAYNE
TRIMBLE	ELLIOTT OWEN	CUMBERLAND WEBSTER
	ESTILL OWSLEY	EDMONDSON WHITLEY
	FAYETTE PENDELSON	FLOYD SIMPSON
	FLEMING POWELL	FULTON
	FRANKLIN PULASKI	GRAVES
	GARRARD ROBERTSON	HARLAN
	GRANT ROCKCASTLE	JOHNSON
	GRAYSON ROWAN	KNOT
	GREEN RUSSELL	KNOX
	GREENUP SCOTT	HENDERSON
	HARDIN SHELBY	HICKMAN
	HARRISON SPENCER	HOPKINS
	HART TAYLOR	LESLIE
	HENRY WASHINGTON	LETCHER
	JACKSON WOLFE	LIVINGSTON
	JESSAMINE WOODFORD	LOGAN
	LARUE	LYON
	LAUREL	MARSHALL
	LAWRENCE	MAGOFFIN
	LEE	MARTIN

BETTY CRABB PROVIDER FIELD/ENROLLMENT REPRESENTATIVE 502-696-1833
PROVIDER RELATIONS 1-800-807-1232

A COPY OF THE NEW BILLING
INSTRUCTIONS WILL BE AVAILABLE
AT A LATER DATE.

YOU MAY OBTAIN A COPY BY
CALLING

PROVIDER ENROLLMENT

1-877-838-5085

PROVIDER RELATIONS

1-800-807-1232

YOU MAY ALSO VISIT THE
FOLLOWING WEBSITE AND
DOWNLOAD

<http://chs.state.ky.us/dms>